

2/22/2014

## **Glory Lutheran Church Internet Use Guidelines and User Agreement**

New technologies are shifting the ways that information may be accessed, communicated and transferred. Those changes may also alter Christian education instruction and learning. Glory Lutheran Church offers limited access to e-mail and the internet through a Wifi connection.

Along with access to computers and people all over the world comes the availability of materials that may not be considered appropriate in the church. However, on a global network it is impossible to control all materials. Ultimately, the church leaders, staff, parents, and guardians of children and youth are responsible for setting and conveying the standards that users should follow when using media and information sources. Glory Lutheran Church supports and respects each family's right to decide whether or not to allow their child to apply for access to the internet.

### **Internet Guidelines and Responsibilities**

Users are responsible for good behaviour on the Internet. Communication on the Internet is often public in nature so caution must be exercised. General church expectations for behaviour and communication apply to Internet use.

Individual users of the Internet are responsible for their use of the network. The use of the church account must be in support of Christian education and research and must be consistent with expectations, beliefs and values of Glory Lutheran Church.

The user is also expected to observe the following network guidelines:

1. Keep passwords confidential.
2. Keep personal information of yourself and others confidential.
3. Use the internet connection in such a way that will not disrupt the use of the connection by others.
4. Treat the data of others with respect. Do not attempt to modify or harm the data of another user.
5. Use the internet connection to access authorized networks or computer systems with the permission of your teacher.
6. Use electronic mail with care; it may not be private.
7. Use language on the internet that is appropriate in a church setting.
8. Use the internet connection before or after Worship unless the link is directly part of the Worship service.

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### **General Inappropriate Use of the Internet**

The fact that a user “can” perform a certain action on the Internet does not mean that he or she “should” perform that action. The use of the Internet is a privilege, not a right, which may be taken away at any time for inappropriate internet conduct. Such conduct includes, but is not limited to, the following:

1. Engaging in cyber bullying.
2. Downloading or possessing illegal or “pirated” software.
3. Violating copyright laws related but not limited to movies, video, music and text.
4. Downloading or possessing programs or scripts used for the purpose of hacking, cracking, or for otherwise accessing computer systems or files for which you would normally not have access, or for the purpose of denying service to computers or files for others.
5. The placing of unlawful information on the internet.
6. Releasing personal information such as your address, phone number, parent or guardian’s name, or personal pictures. If a return address or phone number is required to obtain information, the church address and telephone number should be used.
7. Engaging in unlawful activity on the internet.
8. The use of abusive or otherwise objectionable language in either public or private messages.
9. Accessing networks containing abusive or otherwise objectionable language.
10. Sending messages that will tamper or cause harm to Glory Lutheran Church’s or any other system.
11. Sending “chain letters” or “broadcast” messages to lists of other individuals or other type of action that will cause congestion on the Internet or slow down the work of others.
12. Accessing any form of pornography, written or visual, at any time.
13. Accessing hate literature or other media deemed unacceptable.
14. Accessing any information of which the use would be deemed illegal in Alberta or Canada.
15. Downloading any applications, screen savers, music, video, or zip files containing executable programs and applications or screen savers that are not directly related to current research or assignments.
16. Failing to abide by a teacher’s request to avoid a particular site the teacher feels is unacceptable or inappropriate for the project or task at hand.

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## **Glory Lutheran Church INTERNET User Agreement and Parent Permission Form**

After reading the Glory Lutheran Church **Internet Use Guidelines**, please complete this form to indicate that you agree with the terms and conditions outlined.

Please Note:

- The permission granted will remain in effect during the period of September 15th, 2012 to June 30, 2013 unless revoked.

As a user of the Glory Lutheran Church internet connection, I have read and hereby agree to comply with the Internet Use Guidelines. I understand that if I do not adhere to these Guidelines, I may be subject to loss of network or Internet privileges and financial liability for damages.

User Name (Please Print):

\_\_\_\_\_

User Signature: \_\_\_\_\_

Date: \_\_\_\_\_

As parent/legal guardian of the individual signing above, I grant permission for my child to access the Internet, which may include electronic mail.

I understand that some materials on the Internet may be objectionable; therefore, I agree to accept responsibility for guiding my child and conveying to him or her appropriate standards for selecting, sharing and/or exploring information and media.

I understand my child may be subject to loss of network or Internet privileges and be financial liability for damages if he or she does not adhere to this protocol.

Glory Lutheran Church will not assume legal liability for inappropriate use.

I, the undersigned, hereby grant my child, named above, to have access to the Internet through the Glory Lutheran Church Wifi connection:

Parent/Guardian Name (Please Print):

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_